



# OID TOWNSHIP

## ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136  
Ovid, Michigan 48866  
Ph: (989) 834-2838

**APPROVED**

SUPERVISOR: Jennings C. West  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard  
Bobby Byles

### **PROPOSED MINUTES OF OVID TOWNSHIP SPECIAL BOARD MEETING - TUESDAY, OCTOBER 1, 2024**

The Special Board Meeting of the Ovid Township Board was called to order at 3:01 p.m. by the Supervisor with the Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard, Trustee Bobby Byles

#### **ABSENT:**

None

#### **ALSO PRESENT:**

None

#### **AGENDA:**

Moved by Trustee Pat to approve the Agenda, as submitted, Seconded by Treasurer Nancy. All in favor, Motion carried.

#### **PARKING LOT BIDS - SEALING:**

Clerk Claudia reported, according to Michigan Constitution, Article 2, Section 4, it states: "Voters must have access to the drop boxes for 24 hours a day during the 40 days preceding the Election until 8 p.m. on Election day. Drop boxes must accept absentee applications and ballots. Mich Const, Art 2, Sec 4."

Great Lakes Asphalt Solutions stated if they did the entire parking lot, it would have to be closed off for at least 24 hours. At this time we cannot close it.

Interruption – someone came in office for absentee ballots.

Also, someone came in regarding Amazon Business.

Trustee Bobby called Great Lakes Asphalt Solutions. They can just seal the cracks, and the parking lot would not have to be closed off at all. Then in the spring they could finish the parking lot.

Moved by Trustee Bobby that we go with Great Lakes Asphalt Solutions for \$5,500, and at this time just do the crack seal where needed, Seconded by Trustee Pat.

Roll call vote was as follows:

Treasurer Nancy Hughson – **Yes**

Trustee Patricia Hibbard – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

**PUBLIC COMMENTS:**

None

**BOARD COMMENTS:**

None

**ADJOURNMENT:**

Supervisor Jennings adjourned the meeting at 3:42 p.m.



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### **PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING – OCTOBER 24, 2024**

The regular Board Meeting of the Ovid Township Board was called to order at 7 p.m. by the Supervisor with the Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard, Trustee Bobby Byles

#### **ABSENT:**

None

#### **ALSO PRESENT:**

Keith Jones, Maurice Woodworth, Gary Criner, Bill Schafer – City of St. Johns, Robin Olson, Lionel Olson, Robert Neil, Assessor Peggy Lidgard, Larry Bosom

#### **AGENDA:**

Moved by Trustee Pat to approve the Agenda, as submitted, Seconded by Trustee Bobby. All in favor, Motion carried.

#### **PROPOSED MINUTES FROM SEPTEMBER 26, 2024, BOARD MEETING:**

Moved by Trustee Pat that we approve the September 26, 2024, minutes, Seconded by Trustee Bobby. All in favor, Motion carried.

## **TREASURER'S REPORT:**

Treasurer Nancy provided the Board with the September 2024 financials, the September monthly income received report, bank balances, along with the supporting bank statements as of September 30, 2024, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$222,068.54

Payroll account balance is \$3,047.01

Delinquent Property bank balance is \$493.47

Michigan Class:

General Fund is \$244,534.39

Emergency Services is \$147,989.90

ARPA – \$86,357.51

Tax Account – \$65,926.91

Mercantile Bank Account Balances:

Emergency Services account is \$20,422.77

ARPA Account is \$40,365.87

Journey Federal Credit Union Balances:

Tax account balance is \$29,530.33

Cemetery account balance is \$23,688.44

The tax recap is also included with the financials.

Moved by Trustee Pat to accept the Treasurer's report, as submitted, subject to audit,  
Seconded by Trustee Bobby. All in favor, Motion carried.

## **CLERK/BILLS – FOR APPROVAL:**

Clerk Claudia supplied the Board with the Check Disbursement Report for this month's meeting. We paid the Clinton County Road Commission \$130,133.57 for the roads they graveled this year.

The following are the banks and check numbers for approval:

**Huntington Bank** – Preauthorized by policy and approval, Check Numbers 11567-11573 and Check Numbers 11581-11591. Payroll Check Numbers 11552, 11553 was voided, 11554-11566 (August pay) and 11574-11580 (September pay).

**Mercantile Bank – EMS** – Check Numbers 1097 (August) and 1098 (September) and

**Journey Federal Credit Union – Cemetery** – Preauthorized by policy and approval, Check Number 1041.

The total for approval is \$146,846.13.

Moved by Trustee Pat to approve the Clerk's check disbursement report, as submitted,  
Seconded by Treasurer Nancy. All in favor, Motion carried.

## **NEW BUSINESS:**

### **Bill Schafer, Recreation Director, City of St. Johns:**

Mr. Schafer spoke to us about the playscape located in the St. Johns City park. He spoke about their new project called "Fantasy Forest 2.0." This new playscape project is designed to serve as a gathering place for children from ages 2 to 100. The City of St. Johns is seeking contributions from governmental agencies to help reach their funding goal of \$2.4 million.

### **Wirotek Lighting - Exit Lights:**

Trustee Bobby commented the exit lights are not working properly. Board discussion. Moved by Supervisor Jennings that we replace the three exit sign lights ASAP, Seconded by Treasurer Nancy.

Roll call vote was as follows:

- Treasurer Nancy Hughson – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Supervisor Jennings West – **Yes**
- Trustee Bobby Byles – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

### **Lawn Quote:**

Trustee Bobby discussed the moles and weeds in the lawn. Smith Lawnsapes recommended two sprayings a year, plus grub preventative. The total would be \$1,516 a year. Board discussion.

Moved by Trustee Bobby to have Smith Lawnsapes do application one and two of fertilizer and weed control for a total of \$882 per year. Motion rejected.

Robin Olson asked if they have a say in all of this or are they just watching.

Trustee Pat commented during public comments you could address it.

### **Flooring:**

Board discussion. Clerk Claudia commented Nancy has done surveys on different things during tax season when people come in, one of which was recycling. Perhaps it would be good to ask their opinion on the lawn and the floor. We have not voted either way on the flooring, just talked about it. According to the last carpet company that came in, the carpet is good quality and doesn't really need replacing yet. He suggested getting it cleaned. Board discussion. Trustee Bobby suggested sending text messages or emails. Treasurer Nancy commented there are two different entities that want to talk to us about that. Board discussion.

### **Election Set-up:**

Trustee Bobby reported Connie Kioski spoke to him about being paid for when they set up for Election day.

Moved by Trustee Pat that we pay a one-hour setup fee of \$15 to each person that comes to help, Seconded by Trustee Bobby.

Roll call vote was as follows:

Treasurer Nancy Hughson – **Yes**

Trustee Patricia Hibbard – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

### **Reports and Updates Presented:**

- Library – Trustee Patricia Hibbard
- OMESA – Treasurer Nancy Hughson
- CAASA – Supervisor Jennings West

**NOTE:** Board members received Library, OMESA & CAASA documents, via email, from the Board members who are on those boards.

### **Assessor's Report – Peggy Lidgard**

- Peggy finished visiting all the permits for this year. There are three that have been visited, but are not complete yet. When Peggy was at the County Building Department, the secretary informed her the County had 60 more they would be sending out to different entities.
- Regarding poverty exemptions that we talked about last month, people cannot file their poverty exemptions until after they have their 2024 taxes done. Those cannot be acted upon until the March Board of Review.
- Last month there was only one sale.
- Last month she reported on the price of land, the first acre was \$36,400 for farm and residential, and each additional acre would be \$6,200. That figure was wrong. It will be more like \$4,900 an acre.
- Rumor has it that the consumer price index is between 3.2 and 3.4 for next year.
- Peggy received the numbers from the County. For equalization factors, our agricultural class will be going down about 1.12 percent. Commercial is going down 4.48 percent. Industrial is going up 6.5 percent, and residential is going up a little over 7 percent. That is in the assessed values. Their taxable values will be going up to 3.2 or 3.4 percent.

- The Board of Review members had their last training in 2023, so they will have to take training again.

**Public Comments:**

Keith Jones

Robin Olson

Larry Bosum

**Board Comments:**

Treasurer Nancy said she could send a letter out with taxes and ask opinions about the lawn, the floor, and the park. If the Board wants her to do that, she can, because she will be mailing out anyway.

Treasurer Nancy reported Claudia's desk is falling apart. The City just got new desks and storage units. We have been there to see them. Nancy commented if this is something we are going to do, it would be nice to have it done during the painting project. The City spent \$5,000 for two desks and four storage units behind them, and two bookcases. Board discussion.

Moved by Treasurer Nancy that we purchase two new desks and storage units for the Clerk and Treasurer for hopefully \$5,000, Seconded by Trustee Pat.

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **Yes**

Trustee Bobby Byles – **Yes**

Supervisor Jennings West – **Yes**

Trustee Patricia Hibbard – **Yes**

Treasurer Nancy Hughson – **Yes**

All in favor, Motion carried.

Trustee Pat explained when you have public comments, the Board is not supposed to exchange in conversation. If it feels we're not answering the questions, it is because public comments are just for the public. We are not supposed to respond.

Moved by Trustee Bobby to adjourn the meeting, Seconded by Trustee Pat.

All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 8:18 p.m.

Claudia Barrett Pluger, Clerk