



OID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Bobby Byles

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING – SEPTEMBER 26, 2024

The regular Board Meeting of the Ovid Township Board was called to order at 7 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Trustee Patricia Hibbard, Trustee Bobby Byles

ABSENT:

Treasurer Nancy J. Hughson

ALSO PRESENT:

Jim Krajcovic, Diane Krajcovic, Pat Skvarenina – Owosso Carpet Center;
John Daniel, Keith Jones, Maurice Woodworth, Greg Atwood, Robert Sauer, Gary Criner, Robin Olson, Lionel Olson, Kurt Wolf, Bob Meredith, August Arnett, Robert Neil, Tim Fair – Clinton County Catalyst, Assessor Peggy Lidgard, Larry Bosom, Matt Holmes, Peyton Holmes

AGENDA:

Moved by Trustee Pat to approve the Agenda, as submitted, Seconded by Trustee Bobby. All in favor, Motion carried.

PROPOSED MINUTES FROM AUGUST 22, 2024, BOARD MEETING:

Moved by Trustee Bobby that we approve the August 22, 2024, minutes, Seconded by Trustee Pat. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the August 2024 financials, the August monthly income received report, bank balances, along with the supporting bank statements as of August 31, 2024, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

- General Fund bank balance is \$232,115.80
- Payroll account balance is \$4,819.23
- Delinquent Property bank balance is \$493.47

Michigan Class:

- General Fund is \$243,487.55
- Emergency Services is \$147,356.36
- ARPA – \$85,987.82
- Tax Account – \$15,131.22

Mercantile Bank Account Balances:

- Emergency Services account is \$20,418.43
- ARPA Account is \$40,357.30

Journey Federal Credit Union Balances:

- Tax account balance is \$116,820.03
- Cemetery account balance is \$25,313.44

Moved by Trustee Pat to accept the Treasurer's report, as submitted, with Nancy's documents attached, subject to audit, Seconded by Trustee Bobby. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Moved by Clerk Claudia that we amend and approve the budget for GL # 101-266-822, Insurance (Worker's Comp) – \$585, for a total of \$585, from unallocated funds, to cover the amount over budget, Seconded by Trustee Pat. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for this month's meeting. There are no payroll checks listed since the Treasurer is absent. The Clerk and the Treasurer both have to sign them.

The following are the banks and check numbers for approval:

Huntington Bank – Preauthorized by policy and approval, Check Numbers 11536-11548 and Check Numbers 11549-11551.

Journey Federal Credit Union – Cemetery – Preauthorized by policy and approval, Check Number 1040.

The total for approval is \$20,717.24.

Moved by Trustee Pat to approve the Clerk's check disbursement report, as submitted, Seconded by Trustee Bobby. All in favor, Motion carried.

NEW BUSINESS:

Ovid Township – L-4029:

Clerk Claudia reported the L-4029 was updated due to changes from Equalization. Moved by Clerk Claudia to accept Ovid Township's updated L-4029, Seconded by Trustee Pat. All in favor, Motion carried.

Snow Plowing – Ovid Outdoor Power, Inc.:

Clerk Claudia reported we received one bid from Ovid Outdoor Power with the following amounts:

Snow Plow:

\$140 for 2 to 8 inches

\$180 for over 8 inches

Salting:

\$ 65 salt priority area

\$130 salt entire parking lot (Upon Request)

They are always on-call if needed. It can be done before 9 a.m.

Trustee Bobby inquired about shoveling the sidewalks, if that was included in the \$140 for plowing. Mr. Matt Holmes commented that was included.

Moved by Clerk Claudia that we accept the snow plowing bid from Ovid Outdoor Power, Inc., Seconded by Trustee Pat.

Roll call vote was as follows:

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Trustee Patricia Hibbard – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Ovid Township Roads and ARPA Funds:

Clerk Claudia reported on the Michigan Township Association (MTA) Webinar she did regarding the American Rescue Plan Act (ARPA) funds. The Webinar was hosted by Mr. Rod Taylor from Maner Costerisan and Mr. Mike Selden, one of MTA's attorneys. It was very informative regarding what needs to be done. The funds have to be obligated by December 31, 2024. The funds must be expended by December 31, 2026. The reporting has to be completed by April 30, 2025.

As of August 31, 2024, Ovid Township has approximately \$126,345.12 in ARPA funds. That includes all the interest we've made. Lengthy board discussion.

Moved by Clerk Claudia that, according to the guidelines in the U.S. Treasury Department's final rules, we put the remaining ARPA funds, not already obligated, into the General Fund for improvement of the Ovid Township roads, Seconded by Trustee Pat.

Roll call vote was as follows:

Trustee Bobby Byles – **No**

Supervisor Jennings West – **Yes**

Trustee Patricia Hibbard – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

3 – Yes, 1 – No. Motion carried.

Parking lot seal coating:

Trustee Bobby explained the bids we received regarding sealing of the parking lot. Supervisor Jennings got a bid from Purchis. They do a lot of work in our area. Board discussion.

Moved by Trustee Bobby that we accept the bid of Great Lakes Asphalt out of Saint Johns, for \$5,500, Seconded by Trustee Pat.

Mr. Tim Fair commented to Trustee Bobby that there's a guy right on M-21 called Dark Force, Rich Williams. He suggested we contact him before making a decision. He gave us Dark Force's business card. Board discussion with Mr. Tim Fair and public comments.

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **No**

Trustee Patricia Hibbard – **Yes**

Supervisor Jennings West – **No**

Trustee Bobby Byles – **Yes**

2 – Yes, 2 – No.

Discussion regarding the split vote, and checking with Dark Force. Trustee Bobby will contact Dark Force. For now, we will table this.

Flooring:

Trustee Pat asked if we could table this until next month when Nancy was here. Board discussion.

Supervisor Jennings explained we have someone here to discuss the flooring.

Clerk Claudia commented she received a couple bids from Supervisor Jennings that he obtained from Owosso Carpet Center. Tonight Mr. Jim Krajcovic from Owosso Carpet Center presented another bid just before the meeting.

Mr. Krajcovic spoke regarding his bids. The products that were picked out were commercial products. One product was luxury vinyl tile, and one bid was for carpet tiles. The vinyl tile bid included doing the hallway, kitchen and bathrooms.

He explained what the procedure would be to get the floor smooth enough to accept a new product. Board discussion with Mr. Krajcovic. Public comments – Robin Olson inquired if we had comparison bids, which we don't. Public comments continued. Mr. Tim Fair commented this gentleman seemed very knowledgeable. He suggested checking with DanMark Flooring in DeWitt. Discussion. Public speaking also. Trustee Pat agreed we do need to get more estimates for flooring.

Supervisor Jennings commented Tim would like to speak.

Mr. Fair commented it was good to be back at our meeting and seeing business moving forward. He is on the Planning Commission of DeWitt Township. He wanted to check and see if we had any questions since he was last here. He talked about Eagle Township and things going on there. He commented his grant writers got \$6,000 for Elections in Eagle Township, and they could do the same thing for Ovid Township. Trustee Pat commented we are getting some money from the State to help with Elections.

Microphones:

Trustee Bobby presented the information he gathered regarding getting microphones. He got a proposal from a company out of Mason called Smart Homes, Smart Offices. It ended up being \$6,958.68 for everything needed for the system. Public asking questions and discussing it with the Board.

Public discussions continuing.

Reports and Updates Presented:

- Library – Trustee Patricia Hibbard
- OMESA – Clerk Claudia Barrett Pluger
- CAASA – Supervisor Jennings West

NOTE: Board members received Library, OMESA & CAASA documents, via email, from the Board members who are on those boards.

Throughout reports public comments.

Assessor's Report – Peggy Lidgard

- Year-to-date for permits, Peggy has visited 272 parcels. She took pictures, measured some, went on GIS and Goggle Earth.
- Peggy received the beginning ratios – for residential property, the average increase for 2025 is going to be about seven percent (7%). Since receiving the temporary numbers from the County, she was able to figure out the land values.

Residential land, and assuming this would be agricultural land, the first acre would be \$36,400, and each additional acre after that is going to be \$6,200.

- For data entry, for the 20 percent, she has all of those entered in already, 272.
- There are 12 permits that are a hundred percent done. Five (5) of them need to be re-checked, and there are 13 more permits to do.
- Poverty exemptions, she doesn't have those numbers from the State yet. Those will come out in December.

Supervisor Jennings introduced certain candidates, Keith Jones, Gary Criner, and Kurt Wolf.

Greg Atwood – introduced himself as a candidate for Ovid Township Trustee.

Public Comments:

Keith Jones – Mr. Jones referred back to the August meeting minutes, in regard to South Ovid Cemetery bench placement. He requested his comments be put in the record.

The first item was about a bench to be placed on a site at the Cemetery, and the Board approved it. He commented the Board needed to go back and review Township Ordinance 2019-02, which he provided a copy to Jennings, and a copy to Nancy, which specifically states benches are not allowed at the Cemetery.

The second item was about research being done regarding lot buyback at the Cemetery. That same Ordinance specifically states that it's fifty percent (50%) of the original purchase price, and that Ordinance still exists on the Township website.

Trustee Bobby commented that Nancy called them and told them they couldn't have a bench.

Trustee Pat commented the minutes stated we will look at our Ordinance and see exactly what it states.

Discussion continued – Mr. Jones, Trustee Pat and Trustee Bobby.

Board and public comments and questions continued.

Kurt Wolf – introduced himself as a candidate for Ovid Township Trustee.

Board Comments:

Clerk Claudia asked Greg Atwood if he won his position in the Primary Election in August for Middlebury Township.

Board discussion with Mr. Atwood.

Moved by Trustee Bobby that we adjourn the meeting, Seconded by Trustee Pat. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 8:27 p.m.

Claudia Barrett Pluger, Clerk